



## COMPREHENSIVE COURSE IN INTERNATIONAL STANDARDS OF AUDITING

Dates & Time: 27<sup>th</sup> November (15.00 – 18.30) & 9<sup>th</sup> December 2009 (16.00 – 19.30)  
15<sup>th</sup> January (15.00 – 19.30) & 22<sup>nd</sup> January 2010 (15.00 – 18.30)

13 hours of structured CPE under Core Competencies in terms of MIA CPE Regulations  
- 6 hours in 2009 & 7 hours in 2010 -

Venue: BPP (LG at MIA Premises, Swatar)

Speakers: Mr. Renzo Farrugia & Mr. George Mangion

### BACKGROUND INFORMATION

ISA 230 requires that the auditor should prepare, on a timely basis, audit documentation that provides: a) Sufficient and appropriate record of the basis for the auditor's report; and b) Evidence that the audit was performed in accordance with ISAs.

Preparing sufficient and appropriate audit documentation on a timely basis helps to enhance the quality of the audit and facilitates the effective review and evaluation of the audit evidence obtained and conclusions reached before the auditor's report is finalised. In addition, complying with the documentation requirements of the ISAs can also assist the auditor's consideration of issues associated with significant matters arising during the audit. This often enhances the quality of the reasoning followed, the judgments made and the conclusions reached

All limited liability companies, irrespective of their size, nature and operating activities, needs to have a statutory audit in accordance with the requirements of International Standards on Auditing. Being a small company audit or a large multi-national company, audit documentation is key to enable an experienced auditor, having no previous connection with the audit, to understand:

- ✍ The nature, timing, and extent of the audit procedures performed to comply with ISAs and applicable legal and regulatory requirements;
- ✍ The results of the audit procedures and the audit evidence obtained; and
- ✍ Significant matters arising during the audit and the conclusions reached thereon.

Underpinning audit documentation is the recently introduced standard on internal controls – ISQC 1. The emphasis of ISQC 1 is on the documentation and communication of internal quality procedures and policies. Auditors must ensure that they have in place written and communicated policies on a) Leadership, b) Ethical requirements, c) Acceptance and continuance of client relationships, d) Human resources, e) Engagement performance and f) Monitoring. Policies and procedures need only be sufficiently detailed to provide clarity of purpose and to ensure consistency of application, given the size and nature of the firm.

### OBJECTIVES OF THIS COURSE

The aim of this workshop is to ensure that the key concepts of the various ISA requirements are duly documented on audit file and in particular planning, fieldwork and completion considerations. It is expected that certain documentation and audit evidence is found on file irrespective of the size of the client. By the end of the course delegates will be:

- ✍ be reminded of specific ISA planning and completion ISAs requirements and ISQC 1 policies and procedures;
- ✍ made aware of the suggestions put forward by APB Practice Note 26, *Guidance on Smaller Entity Documentation*; and
- ✍ be confident in preparing audit documentation which will satisfy the requirements of auditing standards in a cost-effective manner.



AGENDA

<p>Friday 27<sup>th</sup> November 2009  (15.00 – 18.30)</p>	<p><i>Speaker: Renzo Farrugia</i>  15.00 – 16.30 Session 1  16.30 – 17.00 Coffee Break  17.00 – 18.30 Session 2</p>	<p><b><i>Independence &amp; Ethics</i></b></p> <ol style="list-style-type: none"><li>1. Provision for non-audit services (non PIEs)</li><li>2. Long association</li></ol> <p><b><i>Quality Control</i></b></p> <ol style="list-style-type: none"><li>1. Engagement quality control reviews (EQCRs)</li><li>2. Cold file reviews</li></ol> <p><b><i>Whole firm matters</i></b></p> <ol style="list-style-type: none"><li>1. Improper designation written on printed matter;</li><li>2. Inadequate professional indemnity insurance coverage;</li><li>3. Non compliance with CPE requirements;</li><li>4. Non-submission of Annual Return; and</li><li>5. Non-payment of Annual Registration Fee and QA Regulatory Fee</li></ol>
<p>Wednesday 9<sup>th</sup> December 2009  (16.00 – 19.30)</p>	<p><i>Speaker: Renzo Farrugia</i>  16.00 – 17.30 Session 1  17.30 – 18.00 Coffee Break  18.00 – 19.30 Session 2</p>	<p><b><i>File Findings – Planning</i></b></p> <ol style="list-style-type: none"><li>1. ISA 240 - Fraud</li><li>2. ISA 250 - Laws and regulations</li><li>3. ISA 315 - Understanding the entity &amp; its environment &amp; assessing the risks of material misstatement</li><li>4. ISA 320 – Audit materiality</li><li>5. ISA 520 – Analytical procedures</li><li>6. ISA 570 – Going Concern</li></ol>
<p>Friday 15<sup>th</sup> January 2009  (15.00 – 19.30)</p>	<p><i>Speaker: George Mangion</i>  15.00 – 17.00 Session 1  17.00 – 17.30 Coffee Break  17.30 – 19.30 Session 2</p>	<p><b><i>File Findings – Fieldwork</i></b></p> <ol style="list-style-type: none"><li>1. ISA 230 – Audit documentation</li><li>2. ISA 505 – External confirmations</li><li>3. ISA 530 – Audit sampling and other means of testing</li><li>4. Other standards relevant ant fieldwork stage</li></ol>
<p>Friday 22<sup>nd</sup> January 2009  (15.00 – 18.30)</p>	<p><i>Speaker: Renzo Farrugia</i>  15.00 – 16.30 Session 1  16.30 – 17.00 Coffee Break  17.00 – 18.30 Session 2</p>	<p><b><i>File Findings - Completion</i></b></p> <ol style="list-style-type: none"><li>1. ISA 240 – Fraud</li><li>2. ISA 250 - Laws and regulations</li><li>3. ISA 260 – Communication of audit matters with those charged with governance</li><li>4. ISA 560 – Subsequent events</li><li>5. ISA 570 – Going concern</li></ol> <p><b><i>Statutory/IFRS Compliance</i></b></p> <ol style="list-style-type: none"><li>1. IAS 24 – Related party disclosures</li><li>2. Omission of relevant accounting policies and notes</li><li>3. Companies Act – Contents of Directors’ report</li></ol> <p><b><i>Audit Reports</i></b></p> <ol style="list-style-type: none"><li>1. ISA 700 – Independent auditor’s report</li><li>2. ISA 701 – Modification to the independent auditor’s report</li></ol>



## FEE & BOOKING INFORMATION

Fee: Members: € 130, Non-members: € 260, Students: € 65

Attendance to this workshop is limited to 65 participants. Kindly place your reservation and affect payment through the [MIA Website](#) or by contacting Kirsten or Sarah on 21323991, by close of business on Friday 20<sup>th</sup> November 2009.

## SPEAKERS' PROFILE

### Renzo Farrugia



Renzo is a qualified CPA auditor and a member of the Malta Institute of Accountants. He is also a Henley (University of Reading) MBA alumni and researched financial auditing issues and quality assurance attributes in Malta vis-à-vis other European Member States. He has extensive experience in quality assurance review visits both in Malta and abroad. He also contributed to discussions on the Clarity Project on International Standards on Auditing (ISAs) as a technical member of the ISA Sub-Committee within the European Group of Auditor's Oversight Bodies (EGAOB).

Under the trade name of COMPASS, Renzo is providing an array of professional services to auditors including reviewing the practice's internal procedures, recommending suitable audit tools and providing hands-on training. Renzo is not connected in any way with any auditor, audit firm, or accounting practice and does not hold any audit or accountancy clients.

Renzo has extensive professional experience in auditing, internal audits and audit quality reviews. In fact, he worked as an auditor with one of the 'big four' firms, as an internal auditor with the Office of the Prime Minister and as a Quality Assurance Reviewer with the Quality Assurance Unit. Renzo currently holds the post of Assistant Director of Malta's Budget Office. He is also a lecturer in advanced audit and assurance with BPP Professional Education.

### George Mangion



George Mangion has over twenty five years experience in accounting, taxation, financial and consultancy services. He has worked for 15 years as a auditor with the PKF international franchise, His efforts have seen that PKF Malta has been instrumental in establishing many e-Commerce, online betting and gaming companies in Malta and has developed relationships with market leaders in South Africa, Australia, New Zealand, Ireland, USA, Belgium, Italy and Scandinavian countries. George is a regular contributor to local newspapers on business, i-gaming and e-Commerce. He has also lectured and delivered presentations at numerous seminars and conferences worldwide, namely in Europe, South Africa, North and South America, Australia and the Caribbean.